



GHCOC Services At-A-Glance

Grays Harbor Council of Governments - founded in 1960

115 S. Wooding St., Aberdeen WA 98520 ♦ web: www.ghcog.org
 Phone: 360.537.4386 ♦ East Cnty: 482.1665

April 2011

Below is a summarized list of services provided by GHCOC staff. While this list is not all-inclusive, it provides an at-a-glance overview of the basic services available to our members. Please note that most of the services we provide require some level of participation by your staff as well. GHCOC services are contingent on staff time and expertise. When considering whether or not to hire out - call GHCOC first!

COMPREHENSIVE AND REGIONAL PLANNING

transportation, land use, park and recreation, downtown revitalization, utilities, capital facilities

- Research plans, processes, ordinances and codes, etc.
- Review and edit planning documents.
- Draft planning documents.
- Facilitate council/public meetings and workshops.
- Identify available funding sources.
- Consultant search; RFP/RFQ, ads, scoring criteria, evaluation, interviews, scope of work.

MAPPING AND GRAPHIC PRESENTATION

- Mapping (GIS) projects; zoning, roadway, parks, infrastructure, public facilities, trails, water system, tourist services.
- GIS landscape analysis; publicly owned property, zoning acreage, population estimates, linear feet calculations, developable lands.
- Coordinate with agency staff in the development and implementation of GPS field data projects, i.e.; man holes, valves, sewer mains, stop signs, street lamps, trail heads, fire hydrants.
- Design and formatting of community brochures and graphic presentations.

COMMUNITY DEVELOPMENT

- Research and technical assistance in community development plans and projects.
- Research and development of municipal regulations and design guidelines.
- Draft or assist in the compilation of plans.
- Consultant search; RFP/RFQ, ads, scoring criteria, evaluation, interviews, scope of work.
- Community development project funding; research, grant writing, application review.
- Staff public meetings and facilitate public workshops or retreats.
- Maintain comprehensive planning library.

TRANSPORTATION

vehicle, freight, rail, aviation, ferry, bike, pedestrian

- Transportation project funding; research, grant writing, application review.
- Consultant search; RFP/RFQ, ads, scoring criteria, evaluation, interviews, scope of work.
- Preparation of state and federal funding obligation forms; local agency agreements, federal aid prospectus, consultant agreement.
- Development of federal appropriations requests.
- Interpret local/regional projects for inclusion in transportation plans (funding eligibility).
- Transportation Improvement Program (TIP); project development and review, software assistance and training.
- Surface Transportation Program (STP); maintain funding authority status, assist with identification and development of applicable projects and drafting of STP applications.

DATA

as needed for plans, projects, funding applications, decision making

- Research, collect, analyze and share information. Example data sets include: census, economic, labor force, flood zone, school district, and transportation.

PUBLIC GRANT AND LOAN FUNDING

- Grant and loan research and preparation of funding applications.

INTERGOVERNMENTAL COORDINATION AND POLICY

- Provide contact and coordination with potential regional partners, state and federal agencies.
- Conduct research and answer questions on local issues of concern.
- Build community consensus for regional issues.
- Build intergovernmental consensus for regional issues, policies & plans, and work towards implementation.