

GRAYS HARBOR
COUNCIL OF GOVERNMENTS
MEETING MINUTES
December 10, 2009

1. CALL TO ORDER

The meeting was called to order by Chair Chris Thomas at 7:00 p.m. He led the Pledge of Allegiance to the Flag.

2. ROLL CALL

Members in Attendance:

Commissioner Russ Skolrood (Grays Harbor PUD)
Commissioner Chuck Caldwell (Port of Grays Harbor)
Mayor Dave Osgood (City of Elma)
Nick Johnson (City of Ocean Shores)
Mayor Brandon Atoch (City of Oakville)
Chris Vessey (City of McCleary)
Tim Alstrom (City of Aberdeen)

Administrative Sub-Council:

Chair – Chris Thomas (City of Montesano)
1st Vice Chair – John Pellegrini (City of Hoquiam)
2nd Vice Chair – Mayor Vickie Raines (City of Cosmopolis)
Secretary – Mayor Michael Bruce (City of Westport)
Representative at Large – Art Tanner (GHPDA)

Guests:

Debbie Clemen (WSDOT), Missy Bruce

Council Staff:

Vicki Cummings, Theresa Julius, Julia Gibb and Nancy Trask

A quorum was established.

3. GHCOG BUSINESS

➤ Approval of the Meeting Agenda

Nick Johnson made a motion to approve the meeting agenda; second Mayor Raines. Motion passed.

➤ Approval of the October 22, 2009 Meeting Minutes

Chris Vessey made a motion to approve the GHCOG October 22, 2009 meeting minutes; second Art Tanner. Motion passed.

➤ **Old Business**

• **Resolution No. 511, Approval of the 2010 Budget and Work Program**

Vicki discussed the following:

- the COG is in the County's 2010 budget at \$13,500, down from \$42,689
- the Quinault Indian Nation will not be members for 2010
- the City of Oakville will be paying their full membership dues, \$4,307
- staff will be implementing two (2) furlough days per month beginning in January
- possible additional dollars coming from the SR109 scenic byways contract by way of administrative dollars
- possibly increasing the STP administrative funds for the program by \$25,000 a year
- Nancy is retiring effective July 1, staffing changes
- staff is in the process of writing grants to fund GHCOG projects in order to bring more income into the Agency.

After discussion Art Tanner made a motion to approve the 2010 budget and work program; second, Chris Vessey. Motion passed.

Vicki discussed the 2-day furlough decision. Comments from the members are as follows:

>Mayor Bruce: "Wait until April to do the furlough days." To give staff time to bring in additional income.

>Mayor Raines: "Take it now, back off later if the money gets better."

>Art Tanner: "Start with the furlough days, but as the money improves, then stop the furlough days."

>Mayor Bruce: "Let staff decide on what days to take off."

>Nick Johnson: "Start prioritizing the 2010 work program; charge members extra for projects" [that are not in the work program or are over allowed time allocations].

Vicki wanted the Council to know that the projected 2010 ending fund balance of \$14,087 deviates from the COG's policy of maintaining two months operating costs in the Ending Fund Balance, approximately \$40,000. She wanted the Council to be aware of this balance reduction and to provide approval and acknowledgement in the form of a motion. ***Art Tanner made a motion stating the Council is aware that the estimated 2010 ending fund balance is reduced and as soon as finances are healthy again the Council will re-establish its policy of keeping \$40,000 (two months operating costs) in the Ending Fund Balance; second, Chris Vessey.***

Upon discussion Mayor Raines recommended that Mr. Tanner's motion be rescinded and simply restated to acknowledge that the 2010 fund balance is below the 2-month expense policy. ***Art Tanner rescinded his initial motion; Chris***

